

Position Announcement/Description
Midland Center for the Arts
Midland, MI

Position Title: Traveling Summer Educator
Supervisor: Youth & Public Program Manager
Classification: Temporary / Part Time / Non-exempt
Up to 29 hours per week
Compensation: \$13/hour
Last Updated: March 30th, 2024

About Midland Center for the Arts

The Midland Center for the Arts is a cultural destination where people find meaning and connection in their busy lives. One of Michigan's largest non-profit arts organizations, the Center is a unique cultural complex located in the city of Midland, Michigan. The 275,000SF facility encompasses an auditorium theater (1500 seat) that presents touring Broadway and national artists and entertainers, a mid-sized theater (400 seat) for touring programs and locally-produced theater, a four-story hands-on, interactive museum of science and art, a historical campus, and an in-house community theater and professional regional symphony.

World-class entertainment and programming begins with sharing the stories and experiences that look like the world. At Midland Center for the Arts, we strive to create a workplace and patron experience where all people feel welcome and engaged. Our organization celebrates diversity in all of its forms while pursuing our mission as the cultural destination for the Great Lakes Bay Region. Our work reflects our community and our values as an inclusive and accessible home for art, science and history exploration. Our organization is committed to including voices of those varying in abilities, ages, ethnicities, gender identities & expressions, races, religions, sexual orientations, and socioeconomic backgrounds.

Position Concept:

The Traveling Summer Educator will primarily assist our School Programs Coordinator with the planning and execution of our exciting library outreach program! This role will be responsible for leading engaging, educational workshop sessions for children, primarily outside of the Center's facilities and into the community. All of our seasonal educators will also have the opportunity to work with general visitors by providing hands-on activities within our temporary exhibits and/or during special events.

Duties and Responsibilities:

- Provide a fun learning experience in a positive, helpful, and professional manner through off-site, educational programming.
 - Transport materials and programs to and from the Center and out into the community through libraries, schools, and other venues.
 - Must be able to effectively communicate with Center administrators, school and library administrators, families, and children.
 - Assist the School Programs Coordinator with the supply inventory, organization and purchasing for summer library outreach programs.
 - Incorporate active learning and inquiry when possible.
 - Study provided curriculum and convey information included in an accessible manner.

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- Attend all required training sessions.
- Other duties as assigned.

- Provide an informative and enjoyable exhibit or activity experience in a positive, helpful, and professional manner.
 - Maintain a working knowledge of all current exhibits or program offerings.
 - Learn materials and activities that will enable them to facilitate an exciting experience for all visitors.
 - Must be able to support learning by providing and encouraging positive guest experiences.
 - Ability to adjust programs and experiences to the age level of the group.
 - Relate what is being displayed or described to something within the experience of the visitor.
 - Demonstrate adaptability to a highly flexible environment and schedule.
 - Provide support to other educational programs as needed.
 - Other duties as assigned.

Qualifications:

- Candidate must be age 25 or older with a valid driver's license. This is due to insurance regulations.
- Candidate must have a strong background in either the arts, sciences, history, theatre, or music.
- Candidate must have great customer service skills.
- Candidates must be able to learn materials and activities that will enable them to facilitate an exciting experience for all participants.
- Candidates shall possess excellent communication and inter-personal skills, have the ability to work in a dynamic environment.
- Ability to present in front of small groups of people.
- Ability to work weekends and evenings if needed.
- Commitment to diversity, equity, inclusion, and access, and a desire to work with people across many lines of difference.

Education and Experience Requirements:

- High School Diploma or GED required
- Experience working with youth in a formal or informal educational environment
- Working knowledge or experience with history, visual arts, science, and/or performing arts up to an 8th grade level