

# Midland Center for the Arts Youth Program Code of Conduct

*PARENTS PLEASE READ, REVIEW WITH YOUR STUDENT, SIGN & RETURN TO  
MIDLAND CENTER FOR THE ARTS EDUCATION DEPARTMENT.*

Welcome! Midland Center for the Arts (referred to as MCFTA) hopes to provide your child with a fun and positive experience they will remember for many years to come. To help us provide a safe, secure and enriching environment for participants in MCFTA programs, all participants are expected to follow the Code of Conduct and to interact appropriately and productively in a group setting.

As a part of our programs, MCFTA wishes to encourage and teach responsibility and respect. The Code of Conduct has been created to encourage all minors participating in Youth Programs at MCFTA to foster these traits.

Parents, please review the following Code of Conduct with your child and make sure they understand the expectations.

## **Code of Conduct**

As a Midland Center for the Arts program participant I will:

- Show respect to other participants and treat them as well as I would like to be treated.
- Show respect to staff and cooperate fully with their instructions
- Know and follow the rules of the program in which I am participating.
- Respect the rights and beliefs of others, and treat others with courtesy and consideration.
- Communicate in an appropriate manner; refrain from using foul language or gestures, harsh words or tone of voice.
- Conduct myself responsibly to avoid risky (or unsafe) horseplay, unwelcome teasing or other unkind behaviors.
- Use program equipment, supplies and facilities properly.
- Respect the property of others.
- Refrain from use of electronic devices which are not a part of my program experience.
- Participate appropriately. I will not disrupt the program and hinder the learning experience of others.
- Remain with my program group at all times and not leave the program without permission.
- Refrain from deliberately causing bodily harm to other participants or staff. I understand that pushing, kicking, hitting or fighting are not acceptable and will not be tolerated.
- Be fully responsible for my actions and understand that failure to follow this Code of Conduct will result in disciplinary action or expulsion from the program.

**CONDUCT MANAGEMENT**

Minor incidents of code of conduct violations will be brought to the student’s attention and suggestions will be made on how to correct the behavior. Continued violation will result in a Time-out and notification of the parent. The staff will seek parental support to resolve issues and to encourage positive program participation. Participants who remain disruptive after consultation with the parents may be dismissed from the program.

**PROGRAM EXPULSION**

Although every effort is made to correct Code of Conduct violations, at times it may be necessary for a participant to be dismissed from a program to ensure that other participants receive the positive experience MCFTA believes all participants should have.

MCFTA is sensitive to the safety and positive experience of all participants and as such the following will not be tolerated:

- Fighting or threatening of others (physical or verbal)
- Leaving the MCFTA program without permission
- Possession of and/or use of tobacco, alcohol, illegal drugs, fireworks or weapons of any kind
- Refusing to follow the Code of Conduct or MCFTA program-specific rules

In such cases, the parent/guardian will be contacted by MCFTA staff and it is the responsibility of the parent to make immediate arrangements to pick up the student.

***In the case of dismissal from an MCFTA program, refunds or credits shall not be provided.***

Thank you for taking the time to review this information with your child and helping to make Midland Center for the Arts programs exciting and enriching for all participants.

**PARENT SIGNATURE REQUIRED:**

I have reviewed with my child the MCFTA Youth Program Code of Conduct. I understand and agree to all of the terms presented in this Code of Conduct document. I also agree to address any concerns about an MCFTA program to a program staff member in a timely fashion so that it may be addressed in an appropriate manner.

\_\_\_\_\_  
Child’s Name & Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent’s Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program Name and Start Date